

Commission Action Report

Title: Resolutions 3038 & 3039, CDBG Application – Census Tract 819-03 Sidewalks

Proposed Agenda Date: October 3, 2016

Presented by: Justin Pregont, Public Works & Utilities Director
Becky Berger, Finance Director / Asst. City Manager

BACKGROUND:

- The Kansas Department of Commerce (KDC) manages the distribution of federal Community Development Block Grants (CDBG) within the State of Kansas. This annual round has an application due date of November 1st. Applicants may request up to \$400,000 and must provide minimum matching funds of 25%. Projects are scored by KDC according to the amount of local match provided, the community need for the project, and various other factors.
- The proposed “Census Tract 819-03 Sidewalks” project falls under the Community Facilities category as a Special Activity application and it is eligible because it meets the low to moderate income (LMI) objective of the CDBG program, with 80% of the residents in the project area being LMI. This project was applied for last year during a special round of CDBG funding, but the application was unsuccessful due to an error made by the City’s grant writer, Mo-Kan Regional Council. After discussing reapplying for the project at the September 19th commission meeting, a notice was published in the Atchison Globe setting a public hearing for the project for October 3rd at 4:30.
- The proposed project would replace approximately 4,830 square yards of concrete sidewalk, install 80 ADA compliant sidewalk ramps, and make improvements to 880 linear feet of combination curb/sidewalk, all within the 819-03 Census Tract.

FINANCIAL CONSIDERATIONS:

- The City Engineer has produced construction estimate of \$442,141.55 for a minimally qualifying project for the construction of the east/west sidewalk corridors. The total proposed project budget is \$524,070.72. If awarded, the project would be funded as follows:
 - \$250,000.00 – CDBG Funds
 - \$50,000.00 – Sewer/CSO CIP (comb curb/sidewalk / inlet adjustments / misc. sewer expenses)
 - \$142,141.55 – CIP (Sidewalk Corridor Program)
 - \$15,000.00 – General Fund (Live Well Live Atchison Administration Fee)
 - \$38,245.24 – Design (In-kind)
 - \$28,683.93 – Inspection (In-kind)
 - \$524,070.72 – Total

LEGAL CONSIDERATIONS:

- The following documents must be approved by the Commission and signed by the Mayor to formalize the City’s authority to submit the CDBG application:

- Residential Anti-displacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as Amended
- Statement of Assurances and Certifications
- Determination of Level Review
- Applicant/Recipient Disclosure/Update Report
- Resolution No. 3038
- Resolution No. 3039
- Agreement for Administrative Consulting Services with Live Well Live Atchison

POLICY CONSIDERATION:

- This project would improve a series of sidewalks, which, per the City's code of ordinances, are the responsibility of adjacent property owners.
- The City does currently offer a 50/50 sidewalk cost-share program to incentivize property owners to improve their sidewalks, however; sidewalk corridor improvements have been identified as a budget priority by the Commission to fund larger scale projects that can improve sidewalk connectivity. The Sidewalk Corridor Program has a budget of \$150,000 in 2017.

RECOMMENDED ACTION:

- Conduct public hearing, adopt Resolutions 3038 & 3039, and authorize the Mayor to sign the required application documents.